




EXHIBITOR INFORMATION

2019 CMS WINTER MEETING
December 6-9, 2019
Chelsea Hotel, Toronto, ON



Chealsea Hotel, 33 Gerard St. W
Toronto, ON M5G 1Z4





December 6th

Move-in: 12:00 - 16:00

Welcome Reception 18:00 - 19:30

December 7th & 8th

Show Days from 10:00 - 16:30

Coffee Breaks 10:30 & 15:30

December 9th

Move-out: 8:00 - 10:00

Show Itinerary

The Canadian Mathematical Society (CMS) is a non-profit organization. The goal of the Canadian Mathematical Society is to promote the advancement, discovery, learning and application of mathematics. The CMS organizes two Mathematics conferences per year, in June and December. Periodically the CMS also organizes national Mathematics Education Forum and joint meetings with other Societies.

CMS MEETINGS

Meetings of the CMS bring together some of the most domestically and internationally respected researchers and mathematicians. The program for the 2020 CMS Summer Meeting will include more than 30 scientific sessions and 10 plenary, prize and public lectures. The conference provides an excellent opportunity to present mathematically oriented products and services, as well as networking with the mathematical community.

Expected attendance is 400-600 people

About CMS

ATTENDEES PROFILE

2018, June, Regina 280
2018, December, Vancouver 550
2018 June, Fredericton 289
2017 December, Waterloo 429
2016 December, Niagara 436
2016 June, Edmonton 218
2015 December, Montreal 636
2015 June, Charlottetown 215
2014 December, Hamilton 485
2014 June, Winnipeg 220
2013 December, Ottawa 410
2013 June, Halifax 310
2012 December, Montreal 560

Professors 60%
Graduate/Undergraduate Students 15%
Postdoctoral Students 10%
Teachers 4%
Public Sector 2%
Other 9%

Canada 85%
USA 10%
International 5%

Exhibitor Details



Register

Please include the names of your representatives on the contract

Exhibit Includes

10' x 8' exhibit space,
10' back wall,
3' sidewalls

- Three 6' draped tables
- Two upholstered chairs
- Company listing in the digital program and on the conference web site with link

Cost

\$400.00 CMS Members
\$500.00 Non-Members

This includes two badges and admission for two to the Welcome Reception (additional badges are \$30.00 each)





Registration

Please include the names of your company representatives on the Contract for Exhibit Space. There is a charge of \$30 CDN per each additional badge requested over the two per booth.

Representatives planning to attend sessions do not qualify as exhibitors and are required to pay the appropriate registration fee. Exhibit space is assigned on a firstcome, first served basis

Accomodation

Exhibitors must make their own arrangements for accommodation. Accommodations can be booked at the onsite hotel, the Chelsea Hotel until November 14, 2019. Please call 1-800-243-5732 or 416-595-1975 to book. International exhibitors should be aware that all payments for housing must be made in Canadian currency, and balances paid through credit cards will be reflected as such.

If your exhibit staff has not yet been selected, it may still be possible to reserve a number of rooms in advance with a credit card guarantee, using tentative names and arrival and departure dates. The correct names of individuals as well as arrival and departure dates may be submitted later. Please note that reservations must be made under individual names; hotels will not accept reservations under a company name.

Social Events

Unless otherwise noted, meeting activities will be taking place at the Chelsea Hotel and the banquet will take place at the hotel. The Welcome Reception is held on Friday, December 6th at 18:00, at the hotel in the foyer with the exhibits; admission to this event is complimentary for exhibitors. Exhibitors are encouraged to staff their booth during this event as well.

A banquet is scheduled at the hotel, for the evening of Sunday December 8th, commencing at 19:00; tickets are available at \$75 each. Coffee and juice will be available in the exhibit area at the hotel during scheduled breaks



Liability

It is agreed that exhibitors shall assume all responsibility for any loss, damage, or injury that they shall have or cause, and that they shall indemnify and hold harmless the Canadian Mathematical Society, Mendelssohn Commerce - Event Logistics, and the exhibit show company from all liability which may ensue, from any cause.

Joint-Book Contracts

The CMS is not liable for any loss of, or damage to, any of the materials displayed at the Joint Book Exhibit. Materials will be donated to a sponsoring university at the end of the meeting. This booth cannot be attended and/or staffed by any representative of participating publishers. The CMS is not responsible for any shipment of Joint Books Exhibit material not received at the meeting. All fees are non-refundable.

Program Advertising

The Conference Program contains a detailed schedule of all meeting activities, talks and related abstracts, and will be distributed and available electronically to all participants both by email and displayed on the website. The overall size of the digital program is 8 1/2" x 11".

Deadlines:

November 15, 2019 The completed form and payment have to be received.

November 15, 2019 PDF of artwork has to be received by meetings@cms.math.ca.

Please contact for prices.



Shipping

Advance Shipments can be sent directly to the Chelsea Hotel. All boxes should clearly indicate the Exhibitor's name, as well as the CMS Conference, and total number of boxes in the shipment. (Please see shipping order form)

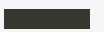
Packages, crates, and boxes should arrive no earlier than Monday, December 2. The official show company and an Exhibitor Service Kit will be distributed via email as soon as it becomes available.

Exhibitors may, of course, handle their own material if they so choose. These arrangements must be made in advance of move-in. Exhibitors who do NOT use the services of the official decorator must be prepared to supply their own labour, dollies, etc. for set-up and dismantling. Please DO NOT send materials to the CMS Executive Office. We will not take responsibility for shipping them to the exhibit site.

If sending directly to the hotel, The receiving dock delivery instructions are as follows:

- Materials can be shipped to arrive no earlier than 48 hours prior to the event
- Receiving Dock Hours are 8AM to 4:30PM, Deliveries will ONLY be Received in these Hours
- Please contact the hotel in advance if deliveries will be outside the above-posted hours
- Couriers/Vendors are responsible for taking materials to their exhibit area
- The loading dock provides access to the freight elevators that will take vendors to the 2nd floor Mountbatten Ballroom
- There are doorway height restriction of 6'6" from the receiving dock to the Mountbatten Ballroom
- The height of the dock is 4 feet and does not have a ramp.
- If using the receiving dock after hours, please call the hotel switchboard at 416-595-1975 and have security paged to open the dock.

Shipping labels for the property can be provided by the meeting manager.



Terms of Agreement - The contract for Exhibit Space properly executed by the exhibitor and accepted in writing by the Canadian Mathematical Society shall be considered a binding agreement between the two parties and subject to the rules stated herein. Space will be assigned in order of receipt of contracts accompanied by payment.

Exhibitor Services - An exhibitors' services kit will be sent directly by the official decorator. This kit will contain forms and rates for the various services offered by the official contractors. Please contact the decorator directly with any questions regarding the service kits. Exhibitor services will be available by the official contractor throughout move-in and move-out periods.

Use of Display Space - All demonstration and distribution of literature and promotional materials must be confined to the limits of the exhibitor's booth or assigned table display space. Exhibitors who need to store boxes behind their display must keep them out of the attendee's line of sight for a professional appearance. Exhibits may not obstruct the view of adjacent booths.

Security - Exhibitors are required to keep an attendant in their booths during the exhibit hours. After exhibit hours, only those exhibitors properly identified and with permission from the Exhibits Coordinator may enter the exhibit area. Otherwise, exhibitors may not have access to the exhibit area until one hour prior to the daily opening of the exhibit.

Electrical /Lighting - Adequate overhead illumination is provided. Exhibitors requiring any special electrical supply should contact the Decorator to make special arrangements. Lighting by use of lanterns and candles is prohibited.

Building Protection - Nothing shall be rested against, pasted on, tacked, nailed, or otherwise attached to columns, walls, or floors. Exhibitors who violate this restriction will be required to pay for damage.



Exhibit Contract

Fire & Safety - All material used for draping and/or skirting is fire retardant in accordance with fire regulations. Combustible decorations cannot be used in any manner. Exhibitors agree to notify the organizers immediately of any loose carpeting, unstable shelving or any other unsecured material within their booth area. Exhibitors also agree to maintain all exhibit material within their booth dimensions, including chairs, counters, balloons, etc.

Inability to Perform - In the event of fire, strikes, or other uncontrollable circumstances rendering the exhibit area unfit or unavailable for use, this contract will not be binding.

Cancellation - A penalty charge of \$100 per booth will be applied for booths cancelled before November 15, 2019. Refunds will not be issued for booths cancelled after November 15, 2019.

MAIL COMPLETED FORM AND PAYMENT TO:

Canadian Mathematical Society
Attn. Sarah Watson
209-1725 St. Laurent Blvd.
Ottawa, ON K1G V4 Canada

meetings@cms.math.ca



Exhibit Contract

2019 CMS Winter Meeting

Company Name:	
Contact Person:	Phone:
E-mail address:	
Billing Address:	
Billing Address:	
City	Postal Code:
Representatives: 1.	2.
3.	4.

Exhibit	\$500 (\$400 CMS Member)	
Additional Representatives	\$30 each	
Books, Journals, Catalogues, Flyers, Posters	\$30 each	
Registration package insert	\$150 each	
Full page conference program advertising	\$150	
Half page conference program advertising	\$90	
Sponsorship Opportunities	\$_____	
	Subtotal	
	13% HST	
Banquet tickets (HST not applicable)	\$75 each	
(GST # 11883 3979 RT0001)	TOTAL	

	Cheque		VISA		Mastercard		Expiry Date:
Card Number:							
Cardholder Name:							
Cardholder Signature:							

The undersigned agrees to abide by all requirements mentioned in the RULES FOR EXHIBITING.